

 -Two copies of this Bill of Sale should be completed. The buyer keeps the original and the seller keeps the copy.

-Alterations or corrections made while completing the Bill of Sale **must** be initialled by both buyer and seller.

***BILL OF SALE* SECTION 1**

|  |
| --- |
| ***SELLER(S) INFORMATION*** |
| **Name(s)** |       | **Phone** |       |
| **Address** |       |
| **City** |       | **Province** |       | **Postal Code** |       |
| **Personal Identification** |       |
| ***VEHICLE INFORMATION*** |
| **Year**     | **Make**      | **Model or Series**      | **Body Colour**      |
| **Vehicle Identification Number (VIN) / Serial Number**      | **Odometer Reading**      | **Style**      |
| ***BUYER(S) INFORMATION*** |
| **Name(s)** |       | **Phone** |       |
| **Address** |       |
| **City** |       | **Province** |       | **Postal Code** |       |
| **Personal Identification** |       |
| **This vehicle was sold for the sum of:**     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Sum written in full) ***(Subject to the terms and special conditions, which appear in Section 3 on the back of this form)*** |  **Dollars $**      |
|  |  |
| **Dated on**      *YYYY-MM-DD*  | **at**         *City/Town Province/State Country*  |
| **I certify that all information shown above is true to the best of my knowledge.**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Buyer Signature of Seller\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Buyer Signature of Seller\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Witness Signature of Witness |



**Registered your new vehicle?** Sign up for Automatic Vehicle Registration Renewals and we’ll do it for you every year!

**SECTION 2 (Optional)**

|  |
| --- |
| ***SPECIAL CONDITIONS OF SALE*** |
| 1. The vehicle described in Section 1 of this form is:
	1. Free of all liens and encumbrances: [ ]  Yes [ ]  No If No, please give names of lien holders
	2. Being paid for in full: [ ]  Yes [ ]  No
	3. Being paid by: [ ]  Cash [ ]  Cheque [ ]  Money Order [ ]  Other *(Please specify)*:
2. Payment Terms:
3. The Vehicle was last registered in:
4. Special conditions of sale *(If any)*:

   |

* Before buying a used vehicle, search the VIN ([www.cpic-cpic.ca](http://www.cpic-cpic.ca)) for any reports of the vehicle being stolen. For other motor vehicle buying tips visit amvic.org and alberta.ca
* The law in the Province of Alberta requires a vehicle to be insured prior to registration. Documentary proof of vehicle insurance is required.
* A vehicle entering Alberta from another jurisdiction requires a safety inspection. Information can be obtained from a Registry Agent. A listing of local Registry Agents can be found in the telephone directory under Licence and Registry Services; or visit Service Alberta's website at www.servicealberta.gov.ab.ca for comprehensive registries and consumer information and services.
* In addition to the Bill of Sale, other identification is required to obtain Alberta registration. Where possible, obtain Section 2 of the previous Alberta vehicle registration certificate.
* The prospective purchaser can determine whether a vehicle is free of liens and encumbrances in Alberta by contacting a Registry Agent. In order to perform a search, a Registry Agent will require the vehicle identification number (VIN) / serial number of the vehicle. A request for a search can be made in person or in writing. There is a fee for this service.
* Vehicle Information Reports are available from a Registry Agent. There is a fee for each service.
* The buyer must produce a copy of a properly completed Bill of Sale, that includes the same information as shown on this standardized form, in order to register and licence a vehicle in Alberta.

*This form is provided as a courtesy by Service Alberta to ensure that sufficient information is contained within the Bill of Sale to permit licensing and registration of the described vehicle by the new owner.*

*No liability attaches to Drayden through the use of this document in respect of the sale of this vehicle. Any dispute arising from the sale becomes a civil matter among the parties named in this document.*