

Roof Maintenance Checklist

Roof Condition	
Item	Remarks
General Appearance	
Debris on Roof	
Drainage	
Physical Damage	
Attic Conditions	
Structural Deformation	
Other	
Flat / Membrane Roof	
Item	Remarks
Condition of Covering	
Granular Loss	
Punctures	
Cracks / Alligatoring	
Blisters / Fishmouths	
Ponding	
Other	
Sloped Roof	
Item	Remarks
Roof Material	
Condition of Surface	
Deformed Edges	
Shingle: Buckled	
Curled	
Missing Tabs	
Granular Loss	
Other	
Metal: Corrosion	
Fasteners	
Other	
Roof Features	
Item	Remarks
Fascia	
Soffit	
Flashing	
Eavestrough / downspouts etc.	
Skylights	
Chimneys / Vents	
Fall Arrest Anchors	
Drains / Vents	
Other	

Ceiling Conditions	
Item	Remarks
Cracks	
Water Staining	
Water Leaks	
Seasonal Change	

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